

ABBOTS HALL OUT OF SCHOOL CLUB

COSHH

The Out of School club has 2 COSHH cupboards, the first one is in the shed which is situated in the garden area, and the second cupboard is in the Windmill room near the kitchen.

The shed COSHH cupboard is at the back of the shed, no one except staff and committee members are allowed in the shed at any time.

The COSHH cupboard in the windmill room is locked at all times, If something is required staff can open the cupboard remove the item and lock the cupboard straight away.

The COSHH cupboard **must not** be left unlocked at any time.

Only limited cleaning chemicals are in the Windmill cupboard, these include day to day items:

Hand soap

Washing up Liquid

Hand Gel

Surface cleaner and cloths

Rubbish bags

PPE

The Club first aid box when not in session.

All prescribed medication for children attending the session.

The key for the COSHH cupboard is in the key cabinet in the main filling cabinet.

The COSHH folder is updated every six months or with each new chemical product we use or change.

Updated Oct 2019