## ABBOTS HALL OUT OF SCHOOL CLUB

## **EMAILS TO PARENTS**

We have a permission page on which we ask parents to sign and leave a clear email address that we can use to email.

We will only use emails to pass on information about bookings and registration forms, questions or concerns.

We do not pass your email address on to any other agencies or person including the school without parental permission.

We do sometimes use survey monkey to assess how as a setting we are exceeding or failing, and this is done by a questionnaire, and on a secure site.

Our emails are all password protected and managed by the club manager Catherine Martin and the Deputy Manager Louise Rouse.

We will never try to sell you anything, or cold call you.

We will follow all the guidelines put in place by the Government to help protect everyone on our emailing lists.

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