## ABBOTS HALL OUT OF SCHOOL CLUB

## **MOBILE PHONES**

At Abbots Hall out of school and holiday club we have a strict rule on mobile phones being used within the club property and school grounds. Staff mobiles are locked away in a cash tin which is in the kitchen area of the Windmill room.

The club has a mobile phone that can be used in an emergency to contact staff or families should the need arise. The only information held on the club mobile is contact numbers for parents/ carers and staff; no other information is stored on the phone.

When parents come into the setting, we ask them to keep any usage of mobile phones to a minimum. If they require a photo of their child after an activity, we can use the club camera, or they can use their phone if the photo is of their child only.

If a child brings a mobile into the session, we will ask for the parent/ carer to take the phone home with them. Alternatively, we can lock the phone away with the staff mobiles and return the phone at the end of the session or when the child is collected.

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