

ABBOTS HALL OUT OF SCHOOL CLUB

STAFF MEDICATION

Staff medication is stored in a locked cupboard in a plastic box, situated in the accessible toilet. This cupboard remains locked at all times and sessions. The key is stored in the white locked key cupboard in the Windmill room.

Staff are responsible for checking dates, storage and dose, as we don't monitor staff medication.

NO STAFF MEDICATION IS TO BE USED TO TREAT CHILDREN AT ANY TIME.

Any staff member found doing this will be subject to instant Dismissal from the club.

Updated June 2019